



SACANDAGA

Bible Conference and Retreat Center

Retreat/Event Contract

Event Date(s) _____ Time of Arrival and Departure _____

Number in group _____ (confirm 5 days prior)

Circle age group- Men Women Families Sr. High Youth Jr. High Youth Elementary

Leader Name _____

Group/Church Name _____

Address _____

Phone _____ Cell phone _____

Email _____

Facility Fee Groups of 15 or less, \$100 **Facility Fee \$** _____

Select a retreat:

One night / 4 meals package –
includes one breakfast, one lunch and two dinners

Two nights / 6 meals Package –
includes two breakfasts, two lunches and two dinners

Lodging options:

Ray Mills Youth Center Dormitories (bunks) \$47 _____

Poplar Lodge (bunks and full beds with linens & towels) \$62 _____

Pine Lodge (single, full or queen beds with linens & towels) \$87 _____

Lodging options:

Ray Mills Youth Center Dormitories (bunks) \$78 _____

Poplar Lodge (bunks and full beds with linens & towels) \$108 _____

Pine Lodge (single, full or queen beds with linens & towels) \$158 _____

includes one meeting room and all free activities available for the season -- prices per person, double+ occupancy in rooms

Extra Food Service – prices per person

In Dining Hall _____ time/day

- \$4 Ice Cream Sundaes \$5 Late-Night Desserts \$8 Late-Night Pizza and Wings
- \$2 Pre-Breakfast Pastries Prime-Rib Dinner add \$5 Beach Cook-out (lunch or dinner) add \$3

In Meeting Space _____ time/day \$1 One-time, no refill of Coffee/Tea/Cocoa

Make your own retreat – prices per person, must have at least one night and three meals

Standard Meal Rates: Breakfast \$6, Lunch \$8, Dinner \$10 (includes salad bar at lunch and dinner)

Standard Nightly Rates: Ray Mills Youth Center \$20, Poplar Lodge \$35/\$45 single, Pine Lodge \$60/\$70 single

Pine Lodge

sleeps 44 sharing beds, 27 one per bed, plus 7 cots
11 rooms with private bath

Poplar Lodge Motel

(winter months, minimum of 20 guests)
sleeps 48 sharing beds, 38 one per bed, plus 4 cots
10 rooms with private bath

Ray Mills Youth Center

(winter months, minimum of 20 guests)
sleeps 128, 4 girls and 4 boys bunk bed dormitories, hall baths

Room layouts available from office



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Conference room - tables/chairs or chairs or no furniture

Extra room \$ _____

(1 room already included in lodging price)

- Arthur Johnston Lodge and lounge-capacity 300 in chairs, 150 at tables (\$200 as extra room)
- Pine Lodge Conf. room and lounge-capacity 100 in chairs, 60 at tables (\$100 as extra room)
- Tabernacle (seasonal)-capacity 320 in chairs (\$200 as extra room)
- Johnston Lodge kitchen (refrigerator, stove, microwave) \$25 per event

Activities – ping pong, pool table, foosball and board games available

- Volleyball
 - beach or field (seasonal) gym
- Basketball in gym
- Tennis and Mini Golf (seasonal)
- Swimming (summer only)
- Snow sledding (seasonal)
- Camp fire _____ time
 - beachfront or behind Ray Mills Youth Center in field

Equipment \$ _____

Activity per person \$ _____

Activities \$ _____

Equipment

- Projector \$20 per event
- Microphones # _____
- Sound board with snake
- Speakers
- Key Board
- White Board/markers

- Indoor Rock-wall climbing \$45 hour _____ time
- Paintball \$20 per person _____ time
- High Ropes Course \$15 per person _____ time (seasonal)
- Canoe and Kayak rental \$35 hour _____ time (seasonal)
- Water tubing \$5 per person _____ time (summer only)
- Tractor Wagon Ride \$25 per ride/ 25 people or less per ride _____ time (seasonal)

Stipulations (please initial)

- _____ Read and abide by the Standard of Conduct and Statement of Faith (found on our website)
- _____ Schedule of the retreat/event must be submitted one week prior
- _____ Certificate of Insurance submitted prior to your arrival
- _____ Cancellation fee within 14 days is \$150
- _____ Depreciation of number – 10% less than the final stated group number, then you must cover meal prices for those not attending.

_____ **Non-refundable Deposit due with contract, deposit subtracted from balance due**

\$200, 10 or fewer people

\$350, 11-50 people

\$750, 50+ people

Credit Card

(if payment is not received at the time of your arrival, the balance will be charged to this credit card.)

Card Number _____ Expiration date _____

Name on Card _____ Signature _____

Billing Address _____