

# SACANDAGA BIBLE CONFERENCE

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## PERSONAL REFERENCE FORM

*PERSONAL REFERENCES: To be completed by: 1) An Employer or Adult Friend, 2) Pastor and 3) a Teacher*

Applicant's Name (Please Print): \_\_\_\_\_

*The above person has applied to serve on the summer staff for Sacandaga Bible Conference, a Christian non-denomination camp and conference center serving families, adults, youth and retreat groups. Summer staff responsibilities are demanding and require a willingness to work hard and serve in close cooperation with others. We seek young men and women who desire to grow and contribute, and we eagerly desire your frank, prompt assessment from your knowledge of the applicant. Please leave blank any questions you do not feel qualified to answer.*

How long have you known the applicant? \_\_\_\_\_ In what capacity? \_\_\_\_\_

If you were a teacher or employer of the applicant, please answer the following questions:

What was the nature of the work done by the applicant? \_\_\_\_\_

What was the applicant's attitude toward his/her work? \_\_\_\_\_

What was the applicant's attitude toward his/her supervisor? \_\_\_\_\_

Was there a willingness to learn? \_\_\_\_\_

In what area(s) does the applicant need to mature, grow, and improve? \_\_\_\_\_

\_\_\_\_\_  
\_\_\_\_\_

Would you feel confident in hiring/rehiring this person or having them as a student again? \_\_\_\_\_

Why or why not? \_\_\_\_\_

\_\_\_\_\_

Please elaborate on your answers to each of the following questions. Feel free to make additional comments on the back of this form or another piece of paper.

Does the applicant possess leadership ability? \_\_\_\_\_

\_\_\_\_\_

Is the applicant taking direction? \_\_\_\_\_

\_\_\_\_\_

Is the applicant prone to emotional outbursts? \_\_\_\_\_

\_\_\_\_\_

Does the applicant tend to work well with others? \_\_\_\_\_

\_\_\_\_\_

Does the applicant display the attitude of a servant? \_\_\_\_\_

Does the applicant possess self-discipline? \_\_\_\_\_

Can the applicant be trusted with responsibility? \_\_\_\_\_

Which of the following characteristics would you consider to be strengths of the applicant?

- |  |  |  |
|--|--|--|
| <input type="checkbox"/> Personal appearance | <input type="checkbox"/> Ability to work with others | <input type="checkbox"/> Punctuality               |
| <input type="checkbox"/> Tactfulness         | <input type="checkbox"/> Ability to make friends     | <input type="checkbox"/> Neat & Organized          |
| <input type="checkbox"/> Physical condition  | <input type="checkbox"/> Sense of humor              | <input type="checkbox"/> Attitude toward authority |
| <input type="checkbox"/> Dependability       | <input type="checkbox"/> Courtesy                    | <input type="checkbox"/> Attitude toward hard work |
| <input type="checkbox"/> Judgment            | <input type="checkbox"/> Honesty/personal integrity  | <input type="checkbox"/> Takes initiative          |
| <input type="checkbox"/> Adaptability        | <input type="checkbox"/> Initial impression          | <input type="checkbox"/> Teachable quality         |

Are there any tendencies or traits which you feel might reduce the effectiveness of the applicant in a camp or ministry setting? \_\_\_\_\_

Are you recommending the applicant because of what he/she can contribute to our program, or because of what we can do for him/her? \_\_\_\_\_

Would you want your child or teenager placed under the direct charge and influence and care of this individual? \_\_\_\_\_ If not, please explain. \_\_\_\_\_

Based on your knowledge of the applicant, is it apparent from their lifestyle, attitude and behavior that the applicant is a follower of Jesus Christ? \_\_\_\_\_

Does the applicant attend church regularly and is the applicant involved in Christian service? \_\_\_\_\_

WHAT IS YOUR OVERALL EVALUATION OF THE APPLICANT? \_\_\_\_\_

Signature: \_\_\_\_\_ Name (please print): \_\_\_\_\_

Address: \_\_\_\_\_ Telephone No.: \_\_\_\_\_

Church/Organization: \_\_\_\_\_

*Please return the completed form directly to the above conference address as soon as possible.*